



VIRGIN ISLANDS FIRE AND EMERGENCY MEDICAL SERVICES SPECIAL EVENT INSPECTION APPLICATION FORM

St. Thomas/St. John: 1005 Ross Taarneberg, St. Thomas, VI 00802 ~ Tel: (340) 774-7610

St. Croix: No. 3019 Orange Grove, St. Croix, VI 00820 ~ Tel: (340) 773-8050 ~ Fax: (340) 773-8032



NO SMOKING

IT IS AGAINST THE
LAW TO SMOKE IN
THESE PREMISES



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- **Tier 1: \$25** - Non-cooking vendors selling arts & crafts, clothing, jewelry, accessories, and other retail items, as well as baked goods or light refreshments prepared off-site and served without on-site cooking or heating equipment.
- **Tier 2: \$50** - Vendors preparing or cooking food on-site using open flames, deep fryers, grills, hot plates, or any other heat-producing equipment.

Applicants are encouraged to submit their Special Event Inspection Application no later than one week before the scheduled event date to ensure timely processing. Applications submitted less than one week before the event will not be accepted.

PLEASE PRINT CLEARLY SO THAT YOUR APPLICATION MAY BE PROCESSED PROMPTLY

EVENT NAME & ADDRESS	EVENT DATE:
VENDOR/APPLICANT NAME:	CONTACT PERSON & NUMBER

Applicant's Signature _____ Date: _____
Official Use Only

Inspection Fee _____ Late Fee _____ Time Consum _____ Total Paid _____ Date Paid _____ Receipt # _____

Certificate No. _____ Expiration Date _____

Inspected By: _____ Date: _____

Approved Disapproved

Authorized Representative