



# VIRGIN ISLANDS JUNIOR FIREFIGHTER CORPS

St. Thomas/St. John: 385 William G. Lewis Drive, Estate Taarneberg, St. Thomas, VI 00802 ~ Tel: (340) 774-7610  
St. Croix: No. 3019 Orange Grove, St. Croix, VI 00820 ~ Tel: (340) 773-8050 ~ Fax: (340) 773-8032

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## VIRGIN ISLANDS JUNIOR FIREFIGHTER CORPS APPLICATION

### 1) Participant Information

Name \_\_\_\_\_ Date of Birth -----Age \_\_\_\_  
School \_\_\_\_\_ Grade \_\_\_\_\_  
Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_  
Physical Address \_\_\_\_\_  
Mailing Address \_\_\_\_\_

2) Do you have your parent or guardian's permission to apply to be a Junior Firefighter?  
Yes No

### 3) Parent/Guardian Information

Parent/Guardian Name \_\_\_\_\_  
Relationship to Participant \_\_\_\_\_  
Cell Phone Number \_\_\_\_\_ Home Phone Number \_\_\_\_\_  
Work Phone Number \_\_\_\_\_ Email \_\_\_\_\_  
Physical Address \_\_\_\_\_  
Mailing Address \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_

Relationship to Participant \_\_\_\_\_

Cell Phone Number \_\_\_\_\_ Home Phone Number \_\_\_\_\_

Work Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Physical Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

**4) Emergency Contacts**

Name \_\_\_\_\_ Relationship to Participant \_\_\_\_\_

Cell Phone Number \_\_\_\_\_ Home Phone Number \_\_\_\_\_

Name \_\_\_\_\_ Relationship to Participant \_\_\_\_\_

Cell Phone Number \_\_\_\_\_ Home Phone Number \_\_\_\_\_

**5) Medical Information**

Physician \_\_\_\_\_ Physician's Phone Number \_\_\_\_\_

Medical Conditions \_\_\_\_\_

Allergies \_\_\_\_\_

Do you take any medication? Yes No

If yes, list the medication and what condition it is for:

\_\_\_\_\_  
\_\_\_\_\_

**6) Additional Information (Use another sheet of paper if more space is needed.)**

What interests you the most about becoming involved with the Junior Firefighter program?

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Please list other activities, in detail, that you are involved in (sports, volunteer work, church, etc.).

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**7) List of Individuals authorized to pick up participant.**

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**8) Documents Request: Copy of birth certificate or government issued identification with date of birth and custody order (if applicable).**

Please contact your local VIFEMS office regarding the fee for this application.

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Participant Signature

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Date

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Parent Signature

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Date

JFF Program Use:

Approval :

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Program Coordinator Signature

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Date



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## Virgin Islands Junior Firefighter Corps

### Rules and Regulations

**Registration Fee:** All individuals joining the Virgin Islands Junior Firefighter Corps are required to pay a registration fee. This one-time fee covers registration, insurance and two (2) t-shirts.

**Monthly Dues:** All members are required to pay weekly dues of \$2.00. Any member that is not paying his/her dues will be given a written warning. If this problem persists, the member will be suspended.

**Uniform:** Any member that loses or damages his/her t-shirt can purchase a new t-shirt for \$10.00

### Activities

Members are expected to participate in all activities. Exemption will be made when appropriate. Here is a listing of activities (non-inclusive):

1. Training/ Class
  - a. Fire Safety
  - b. Fire Prevention
  - c. Firefighting
    - i. Fire extinguishers
    - ii. Fire behavior
    - iii. Fire apparatus and stations
    - iv. Hose rolling techniques
- \*Each member is required to bring a notebook.
2. Field Trips
  - a. Beach trips
  - b. Camping trips
  - c. Movies
  - d. Historical sites
3. Sports Day
  - a. Basketball
  - b. Softball/Baseball

#### 4. Parades

- a. Veteran's Day
- b. Memorial Day
- c. Other parades

\*Members are expected to participate in all parades, but those who are also members of other organizations that participate in parades such as JROTC or a marching band will be excused.

#### 5. Fund Raisers

- a. Fish fry
- b. Soup sale
- c. Bake sale
- d. Water sale

\*It is imperative that each parent participate in these activities.

#### 6. Parent Meeting

- a. Will be held the third Saturday of every odd number month
- b. Dues of \$10.00 will be collected at each parent meeting.

\*Parent meetings are a crucial part of this organization, therefore it is very important that every parent attends.

### Trainings

All Junior Firefighter members will be trained in basic firefighting operations, first aid, fire safety and prevention.

### Health & Safety

The health and safety of every member of this organization is our number one priority. In order to protect the well-being of all members the safety tips listed below should be followed:

1. No playing in front or around the center
2. No playing in the computer room or main office
3. Hand playing or fighting is prohibited
4. Weapons, alcohol or drug use or possession is prohibited
5. No electronic devices are allowed

**Violations of any of the safety tips listed above may result in disciplinary actions.**

### Suspension/ Expulsion

The following actions may result in suspension or expulsion from the program:

1. Violation of any rules and regulations that govern the program
2. Possession of any weapons, drug paraphernalia, alcohol and gang emblems or materials
3. Fighting
4. Disrespect to any Junior Firefighter instructor, officer, parent or adult at the

program

5. Missing three (3) meetings consecutively
6. Failure to participate in Junior Firefighter activities
7. Theft. Any member caught stealing will be suspended. If there is a second offense, that member will be expelled from the program.

### Promotions

The Junior Firefighters have several ranks to include, corporal, sergeant, lieutenant, and captain. Promotions will be given every two years. Once the promotional test is given the member that receives the highest score and rating will receive the position. Rating will be based upon attendance, behavior and participation. Members that are not carrying out the responsibilities of their rank will be demoted immediately.

### Uniforms

1. Class A Uniforms- Long navy blue dickies pants, white short sleeve button up shirt, blue tie, black belt, black socks and black shoes.

*This uniform should be worn for parades and church services*

2. Class B Uniforms- Navy Blue dickies pants, Junior Firefighter/Fire Cadets T-shirt, black belt and sneakers. No slippers. are allowed.

*This uniform should be worn every Saturday*



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## Virgin Islands Junior Firefighter Corps

### Operating Guidelines

- Junior Firefighter members must be at least 9 years of age to join and can participate until 18 years of age.
- Junior Firefighter members should maintain at least a "C" average in their middle or high school coursework, and produce documentation of the same at the time they sign up. Our department monitors this on a quarterly basis and documentation must be provided each time. If parents ask to limit participation at higher averages, their word will always be the last in these cases. In the event a Junior Firefighter member has lower than a "C" average, he or she will be placed on probation until the grade returns to a "C".
- Junior Firefighter members under 18 years of age must always obtain full permission from the parent or legal guardian to participate in our programs.
- Junior Firefighter members report directly to their advisor for all assignments and activities.
- Junior Firefighter members will receive classroom training in core areas of interest with classes focused on CPR, communications, general fire, rescue and EMS education, and fire safety and prevention.
- Junior Firefighter members may participate in the following activities:
  - Parades or Special Events
  - Fundraising Events
  - Training
  - General Standby
  - Fire Safety/ Prevention Education and Activities
  - Meetings
- Junior Firefighter members should attend regular monthly meetings or events for youth program participants. These may include basic training coursework, a fixed activity such as one of those listed above, or other activity with the department.
- Junior Firefighter members may only perform support or auxiliary work at fireground operations, such as providing refreshments to the first responders well outside of the "hot zone" or operational area.



- Junior Firefighter members may not operate any fire department vehicle.
- Junior Firefighter members and their parent or guardian must sign a waiver that includes full disclosure of risks and releases the department from liability should someone become injured.



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## Virgin Islands Junior Firefighter Corps Parental Consent Form

I grant my child, \_\_\_\_\_ permission to be a Junior Firefighter with the  
Virgin Islands Fire and Emergency Medical Services. As such, I agree that I will not hold the  
Virgin Islands Fire and Emergency Medical Services and First Responders, the Instructors and  
Advisors, or any other Participating Member of the program responsible for any actions caused by  
my child that is not under the direction of an Officer or an Authorized Member of the program.

\_\_\_\_\_  
Name of Parent/Legal Guardian (Printed)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent/ Legal Guardian

\_\_\_\_\_  
Date



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## Virgin Islands Junior Firefighter Corps

### Contract of Understanding

My child, ----- and I have read ALL of the Operating Guidelines and Rules and Regulations and understand the guidelines are set up to outline the purpose of the Junior Firefighters. My child and I understand that Junior Firefighters serve as supporters of the Virgin Islands Fire and Emergency Medical Services to learn the basics of Firefighting and to prepare to become a full member at the age of 18. My child and I understand that Junior Firefighters are to follow all instructions from members of the Virgin Islands Junior Firefighters Corp and that the general standard of conduct is to act in the manner of a professional. My child and I understand that he/she is expected to be courteous and respectful of other members (Junior and Regular) and to all citizens as they are representing the Virgin Islands Fire and Emergency Medical Services. My child and I understand that there is a "zero tolerance" policy regarding drug and alcohol use. My child and I understand that by signing this Contract of Understanding we are declaring that any violation of the guidelines is grounds for immediate dismissal. My child and I understand that any acts that violate the guidelines and that are illegal by Virgin Islands Code can be referred to the Virgin Islands Police Department.

\_\_\_\_\_  
Name of Parent/Legal Guardian (Printed)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent/ Legal Guardian

\_\_\_\_\_  
Date



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## Virgin Islands Junior Firefighter Corps

### Acknowledgment of Receipt of Guidelines

I acknowledge that my child, \_\_\_\_\_, and I have received a copy of the Virgin Islands Junior Firefighter Corps Program Guidelines and have reviewed them prior to signing these documents,

\_\_\_\_\_  
Name of Parent/Legal Guardian (Printed)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent/ Legal Guardian

\_\_\_\_\_  
Date

I acknowledge that the above received a copy of the Virgin islands Junior Firefighter Corps Program Guidelines,

\_\_\_\_\_  
Program Coordinator Signature

\_\_\_\_\_  
Date



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## Virgin Islands Junior Firefighter Corps

### Photo Release Form

For good and valuable consideration, herein acknowledged as received, I hereby grant the Virgin Islands Junior Firefighter Corps (JFF), its legal representatives and assigns, and those acting with its authority and permission, the absolute right and permission to use, re-use, publish and re- publish photographic portraits or pictures or videos of me and/or my child or in which I or my child may be included, in whole or in part, or composite or distorted character or form, without restriction as to changes or alterations, made through any medium and in any and all media now or hereafter known. Materials may be used for purposes not limited to print materials, JFF promotions and/or advertisements, public service announcements, public presentations, online, public displays, internal uses, art, trade, social media or any other purpose whatsoever. Additionally, if recorded, my or my child's voice may be used in conjunction with any other permitted use set forth in this agreement. I understand that my child's name may be used in any publication; and my child's school name, grade level and/or age may also be used.

I further grant JFF an irrevocable, royalty free, world wide, all media license to use any material created by me or my child in conjunction with the activities of or in association with JFF for purposes of illustration but not limitations in artworks, essays, evaluations, etc.

I hereby waive any right that I may have to inspect or approve the finished product or products that may be used in connection therewith or the use to which it may be applied. I understand and agree that no further consideration is due me or my child from JFF for the rights granted herein.

I hereby release, discharge, and agree to hold harmless JFF, its legal representatives and assigns, and all persons acting under its permission authority or those for whom it is acting, from any liability by virtue of any blurring, distortion, alteration, optical illusion, or use in composite form, whether intentional or otherwise, that may occur or be produced in the taking of said picture or in any subsequent processing thereof, as well as any publication thereof, including, without limitation, any claims for libel or invasion of privacy.

I hereby warrant that I am of legal age and have the right to contract in my own name and on behalf of my child and that no additional permissions are required. I have read the above authorization, release and agreement, prior to its execution, and I am fully familiar with the contents thereof. This release shall be binding upon me and my heirs, spouse, my child's other parents or guardians, legal representatives, and assigns. The term "Child" as used in this agreement shall be my natural born children, adopted children, or children for which I am legal guardian or foster parent.

\_\_\_\_\_  
Name of Parent/Legal Guardian (Printed)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent/ Legal Guardian

\_\_\_\_\_  
Date

Child's Name: \_\_\_\_\_

Child's School: \_\_\_\_\_ Grade: \_\_\_\_\_ Age: \_\_\_\_\_



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## Virgin Islands Junior Firefighter Corps

### School Visit Authorization Form

I, \_\_\_\_\_, parent or guardian of \_\_\_\_\_ do  
hereby authorize the Virgin Islands Junior Firefighter Corps to perform school visits  
at \_\_\_\_\_  
Name and Address of School

I understand that this visit will involve observation of my child, possible interaction with my child, and interview with teachers/principal.

I understand that I have a right to receive a copy of this authorization. I understand that any cancellation or modification of this authorization must be in writing.

I understand that information used or disclosed pursuant to this authorization may be subject to disclosure by the recipient for the purpose of maintaining the requirements of the Virgin Islands Junior Firefighter Corps and may no longer be protected by the HIPAA Privacy Rule.

\_\_\_\_\_  
Name of Parent/Legal Guardian (Printed)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent/ Legal Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Junior Firefighter Program Coordinator

\_\_\_\_\_  
Date